

St. Tammany Parish Library
Board of Control Meeting
February 21, 2017
6:30 p.m.
Madisonville Branch Library
1123 Main St.
Madisonville, LA 70447

The meeting was called to order by Becky Taylor, President. She introduced and welcomed new Board member, Antoinette McClain. Kelly LaRocca called the roll and declared that a quorum was present.

Present: Becky Taylor, Antoinette McClain, Mary Reneau, Silvia Muller, John Danjean, Bill Allin

Absent: Dr. Argiro Morgan

1. Approval of the minutes of the meeting of the Library Board of Control which was held on December 7, 2016

The minutes were reviewed and approved as presented on a motion by J. Danjean and seconded by M. Reneau.

2. NEW BUSINESS

- A. Financial Reports

K. LaRocca reviewed the financial report for the period ending 12/31/16 noting that the cash on hand was \$4,598,991.80 and we had received a little over what was anticipated (101.31%). B. Allin asked about the amount remaining the Madisonville Art account. Kelly said the committee should be meeting soon to discuss additional purchases of art. Following some discussion about various line items, a motion was made by J. Danjean and seconded by S. Muller to approve the financial report as of 12/31/16 as presented. The motion carried. Kelly reviewed a recap of ad valorem revenue (\$467,903.23) and state revenue sharing (\$81,696.33). She also reviewed the financial report for the period ending 01/31/17. After discussion of a few line items, a motion was made by J. Danjean and seconded by M. Reneau to approve the report as presented. The motion carried. Kelly reviewed the Capital Accounts summary report showing the active projects as of 11/30/16. She said this report did not show the capital money which was deposited at the end of the year.

- B. Budget Amendment

Kelly reported that the website project was not done in 2016 and \$65,000 was budgeted for 2016 and \$40,000.00 for 2017. Requests for proposals were issued and two were received. The only

viable proposal was from Bibliocommons in the amount of \$120,000.00. Line items amended were:

687 Web Design Consultant	\$80,000.00
815 Vehicles	-\$50,000.00
842 Audio Visual Equip.	-\$ 5,000.00
852 Lease Purchase/books	-\$17,000.00
893 Internet Database	- \$ 9,000.00

A motion was made by B. Allin and seconded by J. Danjean to approve the budget amendments as presented. The motion carried.

C. Director's Report

Brent reviewed the Director's report dated 02/21/17. It included updates on facilities, attendance at the Friends and Foundation meetings, marketing and outreach, professional involvement and programming. He said that renovations in the Folsom Branch would begin in early March and the branch would be closed for two weeks during this time. A highlight in programming was the attendance of about 350 people at the third annual Library Con.

D. Resolution – Naming of the Madisonville Branch Library

Kelly said that the Town of Madisonville had talked to the Parish and suggested naming the branch in honor of former Mayor Peter C. Gitz. A bill will be introduced in the Louisiana legislative session on April 10, 2017 to approve naming a public building for a living person. Kelly and Brent will work with Parish officials if approved in the state Legislature. A motion was made by M. Reneau and seconded by A. McClain to approve this resolution. The vote was: Yeas: 6, Nays: 0, Absent: 1, Abstentions: 0. The motion carried.

3. OLD BUSINESS

A. Purchase of the South Slidell Building Update

Kelly said that she had received the second appraisal on this property and it was higher than the first appraisal by about \$200,000.00. She will be meeting with the Parish again on Thursday, February 23, 2017 to discuss this matter further.

B. Covington Renovation Update

Kelly reported that the Parish has selected Burgdahl & Graves as architects for this project. They have visited the branch several times and are working with Denelle Wrightsen, Dewberry

Architects, Inc. about functionality. It will probably be into 2018 before everything is in place for this renovation.

C. St. Tammany Parish Library Foundation Update
The Foundation will sponsor Latte for Libraries through March 28.

4. Friends of the Library Reports
There were no reports given.

5. Public Comment
Bill McHugh, St. Tammany Farmer, said that AARP Tax Help has begun at the Covington Branch Library with about 20 tax returns prepared per session. This has been a very popular service provided by AARP volunteers.

6. Adjournment
There being no further business, a motion to adjourn was made by J. Danjean and seconded by B. Allin. The motion carried.

Mary Reneau, Secretary