

LBOC Rules and Regulations Committee Meeting Notes

September 15, 2022

Attendance: Kelly LaRocca, Tanya DiMaggio, Hilari Melerine, Rebecca Taylor, Brent Geiger, Sarah Aucoin, Louanne Bertrand, Jennifer Riffino, Sally McKissack, Jenny Mayer, Argiro Morgan, Anne Shaw, Susie Tasso

1. Introductions of Committee member, temporary members, and Board Members
 - a. Review of accomplishments
 - i. Bylaws, Financial policies
 - ii. Board requested collection management policy
2. Explanation of committee
 - a. Committee is a committee of the LBOC so must meet in person and is open to the public and members of the board
 - b. Temp members join the committee on an as needed basis, for different sections of policies
 - c. Board members can make recommendations, but can't vote on anything at the committee meetings
 - d. Emily Couvian from District attorney's office reviews all the policies
3. Google Drive
 - a. All members will be added to the Chapter 4 google drive
 - b. Print copies available on demand
4. Materials we will utilize
 - a. Intellectual Freedom manual
 - b. Weeding Handbook
 - c. Course from Theresa Chmara
 - d. Sample policies from other libraries in Louisiana and around the country that have similar size populations.
5. Collection Management
 - a. Introduction possibly include Founding documents
 - i. Code of Ethics for ALA - Adopted by library board
 - ii. Library Bill of Rights
 - iii. Freedom to Read
 - iv. Library Bill of Rights and Freedom to Read wording used in Chapters 2 & 3, but not fully adopted
 - b. St. Tammany Parish Demographics or outline of the community
 - c. Sections to include -
 - i. Purpose
 - ii. Selection Criteria
 - iii. De-Selection Criteria
 - iv. Non-book & Special Materials Criteria
 - v. Challenged Materials

- d. Create an explanation based on materials
 - e. Explain about ILL and other ways to get materials
6. Homework
- a. Look at sample policies to see if something else needs to be included
 - b. Brent - Upload founding Documents
 - c. Sarah- upload census information or description of community
7. Next Meeting
- a. Discuss Founding Documents and Demographics
 - b. October 12, 2022 @ 2 pm @ Causeway