

# LBOC Rules and Regulations Committee Meeting Notes

November 16, 2022

Attendance: Kelly LaRocca, Tanya DiMaggio, Hilari Melerine, Sarah Aucoin, Louanne Bertrand, Jennifer Riffino, Sally McKissack, Jenny Mayer, Emily Couvillion, Anne Shaw

1. Notes from Nov. 8 Meeting
  - a. Add Changes to Statement of Concern form - "where did you encounter this material or resource?"
2. Section 407
  - a. Draft A - Process
    - i. Add section 5 "The Library Board of Control shall have the authority to modify or reject the decision of the committee by placing an action item on the agenda"
  - b. Draft B - Process
    - i. Section 1 add "All completed Statement of Concern forms will be forwarded to the Library Director and Library Board of Control."
    - ii. Section 2 becomes "A recommendation regarding which action to be taken, if any, will be made within 45 days . . ." instead of decision
    - iii. Add Section 3 "The director shall notify the complainant(s) in writing of the recommendation of the committee. The complainant(s) shall be notified of the date of the LBOC meeting at which the committee's report and recommendation will be on the agenda.
    - iv. Section 4 formerly Section 3 remains the same
    - v. Add Section 5 "The Complainant(s) will have 5 minutes to address their concerns to the LBOC. A period of public comment will precede any action taken by the board."
    - vi. Section 6 (Formerly Section 4) changes to "The Library Board of Control shall have the authority to affirm, modify, or reject the recommendation of the committee"
    - vii. Section 7 (Formerly Section 5) Change "rejecting" to "modification or rejection of"
    - viii. Section 8 becomes "The complainant(s) will be notified in writing of the decision of the LBOC.
    - ix. No appeal is needed.
3. Homework
  - a. Adjust Challenge form
    - i. Add How would they like to receive correspondence?
    - ii. Add Where did you encounter this material or resource?
4. Next Meeting
  - a. November 23, 2022 @ 11:00 am @ Causeway
5. No Public Comment