

NOTICE OF REQUEST FOR PROPOSALS

St. Tammany Parish Library is seeking Proposals for the following project:

RFP # 23-001 Compensation and Classification Study

St. Tammany Parish Library (“STPL”) is seeking Proposals from qualified consultants for the purpose of obtaining information and firm pricing to conduct a Compensation and Classification Study.

Proposers must supply STPL with all required documentation as specified in the RFP document. Specifications may be obtained from the STPL Administrative Office, 1112 W. 21st Ave., Covington, LA or on STPL’s website, <https://www.sttammanylibrary.org/projects/>.

Proposals will be received by the STPL Administrative Office, 1112 W. 21st Ave., Covington, LA, 70433 until 2:00 PM CST April 14, 2023

Proposals received by STPL after this deadline will not be considered. Late Proposals will be destroyed. Proposals received before the due date will be held in a secured area until the time of opening.

One executed original Proposal, two (2) paper copies and one digital copy in PDF format shall be submitted. The digital copy should be emailed to:

Kelly LaRocca, RFP@stpl.us

Include your organization’s name and the words “**RFP 23-001 Compensation and Classification Study**” in the EMAIL subject line.

The paper copy proposal shall be clearly marked on the outside of the paper transmittal package with the following information:

Your Organization’s Name
RFP 23-001 Compensation and Classification Study

STPL does not conduct a public opening of proposals, nor are evaluation “progress reports” available. Notification of award will be sent to all Proposers.

St. Tammany Parish Library

PUBLISH DATES:

1. March 8, 2023

2. March 15, 2023

3. March 22, 2023