

# LBOC Rules and Regulations Committee Meeting Notes

April 19, 2023

Attendance: Kelly LaRocca, Tanya DiMaggio, Brent Geiger, Emily Couvillon, Hilari Melerine, Becky Taylor, Sally McKissack, Louanne Bertrand, Jennifer Rifino, Sarah Aucoin

1. Section 407 Statement of Concern policy –
  - a. Section A - added “minor” to “minor children”
  - b. Section B – Add more bullets to the list of materials in a book resume to include:
    - i. Public, vendor, and/or reviewer audience recommendations
    - ii. Indication that purchase was made per patron request, if that information is available
  - c. Section B – Add wording to the effect that statement of concern decisions will remain in effect for 5 years.
2. Section 205 Materials Display –
  - a. Staff Displays – Draft B
    - i. A. Staff curate Library displays to further the mission and goals of Library programming and services. Library displays are curated by staff at each branch location under the direction of the Branch Manager, a Department Managers, or occasionally, Administration. All Branch displays shall be approved by the Branch Manager
    - ii. B. Library displays are intended to:
      1. Call attention to a theme related to STPL services, collections, or programs;
      2. Highlight current issues, events, or other subjects of public interest;
      3. Prominently display materials or highlight Library resources and services
    - iii. Make “C” the paragraph beginning with “Library displays may consist of”.
    - iv. Make “D” the paragraph that begins “As an apolitical entity” and include the sentences that begin “Displays focusing on issues of public interest” and Displays in the Children’s and Teen’s areas” as part of “D”
    - v. Make “E” the sentence the last three sentences about established commemorative months. Add “These” to “These displays”
3. Section 111
  - a. Add sections D & E
  - b. Section D Public Comment
    - i. Remove statutes listed in first paragraph of draft
    - ii. Last sentence of first paragraph change “sign on the form” to “complete speaker card” and add “and submit it to STPL staff prior to consideration of the agenda item.”

- iii. Add new second paragraph “Any person who wishes to submit a public comment but does not wish to speak shall be allowed to submit their written prior to the item on the agenda. Comments will be added to the public record.”
    - iv. In third paragraph change “assembly” to “audience”
    - v. The fourth paragraph (list) starts “Persons wishing to speak shall:”
    - vi. Change 2 to read “speak only on the agenda item that is under consideration”
    - vii. In 6 change “his” to “the”
  - c. Section E Rules of Conduct
    - i. Outline conduct of audience members during an LBOC meeting draft
    - ii. Add “8. There is an absolute prohibition on personal attacks, profanity, harassment and repetitive comments.”
    - iii. Make current 8 a separate line below the Rules of conduct “The Board President shall take whatever action is necessary to ensure that these rules are observed and the meeting proceeds in an orderly fashion”
- 4. Next Meeting
  - a. Review changes to Section 111
  - b. Go over changes to Section 3
  - c. Thursday, May 4 at 10:30 am at Causeway Branch
- 5. Public Comment –
  - a. Audience member asked if any new members had been appointed to the Library Board, when will the two board positions be filled and why no books were being reviewed at the next LBOC meeting
  - b. Kelly explained that no one had been appointed to the board, Emily Couvillon stated that it was not on the Parish Council’s next meeting agenda. Kelly explained that the LBOC is planning on having special meetings for the book reviews as often as they can during May, June and July to get through as many books as possible.